

Confidentiality undertaking

Manufacturing Systems Engineering Ltd (MSE) gives this undertaking to each business to which we directly provide it, covering our discussions, site visits and agreed work with that business.

In return for your providing access to your site or confidential information, we make the commitments below. You accept this undertaking by providing that access or information after receiving it. No countersignature is required.

What we protect

We keep confidential the non-public information you share with us or that we observe during discussions or visits, where its nature or circumstances make its confidentiality clear. This includes your drawings, programmes, processes, production figures, prices and customer information.

How we use it

We may use your information to understand operations, assess opportunities, develop solutions, prepare recommendations and quotations, and carry out agreed work. No separate written approval is needed for these uses or the permitted case studies below. We take reasonable security measures. Confidential information is shared only with people supporting the work who need it and owe confidentiality duties; MSE remains responsible for their compliance.

Photographs and case studies

We ask before taking photographs or recordings. Without separate approval, we may use anonymised, non-confidential summaries, improvement results and images in case studies and marketing, provided they neither reveal confidential information nor reasonably identify your business, customers or individuals, alone or with other available information. Identifiable publicity or publication of confidential material requires your specific written permission. Removing a name or logo alone is not sufficient.

Your information and our know-how

This undertaking transfers no intellectual property. MSE remains free to use general engineering skills, experience, know-how and non-confidential methods, including those developed through our work, for other clients and business development. This does not permit disclosure or reuse of your confidential information or override others' intellectual property rights.

Keeping and returning records

On written request, we return or delete your information within 30 days, apart from records needed for legal or compliance purposes and routine backups awaiting normal deletion. Any retained information stays protected.

Duration and exceptions

These commitments last five years from each disclosure; trade secrets remain protected while they qualify as trade secrets. They do not cover information we can show was already lawfully known, independently developed, received lawfully without restriction, or made public without a breach. Legally required disclosures are permitted, with advance notice where lawful. Nothing prevents protected whistleblowing or reporting suspected crime.

This undertaking is governed by England and Wales law, with non-exclusive jurisdiction of its courts.

Signed for Manufacturing Systems Engineering Ltd

Mike Retegan

Authorised representative

6 September 2026

